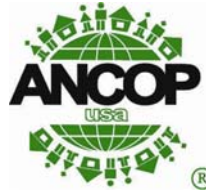


## ANCOP GAWAD KALINGA BUILD Policies and Guidelines



- A. Choose which type of “Build” tour the group will be interested to participate in from the GK Build Packages and rate sheet.
- B. Contact ANCOP USA at [gkbuild@ancopusa.org](mailto:gkbuild@ancopusa.org) or (888)Go-GK777
- C. Each group should have a minimum of 10 participants.
- D. Bookings should be made at least 2 months before your scheduled tour date. GK Mabuhay/ANCOP will email a letter of confirmation to finalize the tour.
- E. Registration and Fees are to be paid to ANCOP four(4) weeks before the tour schedule via online (<http://venus.whbdns.com/~arcware/GKBuild/build.php>) or to ANCOP USA: 25624 Salerno Way Yorba Linda, CA 92887
- F. Discounted airfare via Philippine Airlines may be available for groups of at least 8
- G. Each participant has to sign a waiver form releasing ANCOP and Gawad Kalinga for any responsibility from any injury, illness, death or property damage that may result from participation in the Build. Participants under the age of 18 must submit an accomplished parent/consent form. (Participant Liability Release and Personal Release Form attached)
- H. In case of a medical emergency that will require hospitalization, the participant will be liable for any related hospitalization expenses incurred.
- I. Bring needed medications, if any, insect repellent, sun block lotion, light clothing and rubber shoes or sandals.
- J. All participants are advised to travel light; limiting one luggage and one hand carry for each participant.
- K. Person/s who are physically challenged in traveling or with health problems should inform the Build Coordinator and must have a medical clearance from a licensed health professional.
- L. All Gawad Kalinga communities are smoke-free and alcohol free-zones.
- M. You are advised to give any intended donations (cash or check) directly to the Gk National Office or to its authorized representative of the Sector or Province who can issue you a Gk official receipt.